



Self-registered steps to be a supplier of  
Cooperative bank of Oromia supplier list on  
SAP ARIBA SYSTEM

- Access the link from Cooperative bank of Oromia website or use the following Link:

- **<https://coopbankoromia.sourcing3.ariba.com/ad/selfRegistration>**

- Click on the link of self registered supplier filling necessary information , careful on email address and submit.

s3.ariba.com/Sourcing/Main/aw?awh=r&awssk=EBNsAC7JJBsvJ9E&realm=coopbankoromia&dard=1

Jump to Content

coop Bank of Oromia

GU

### Supplier self-registration request form

1 Supplier information

1.1 Company's name \*  
xxxxx Company

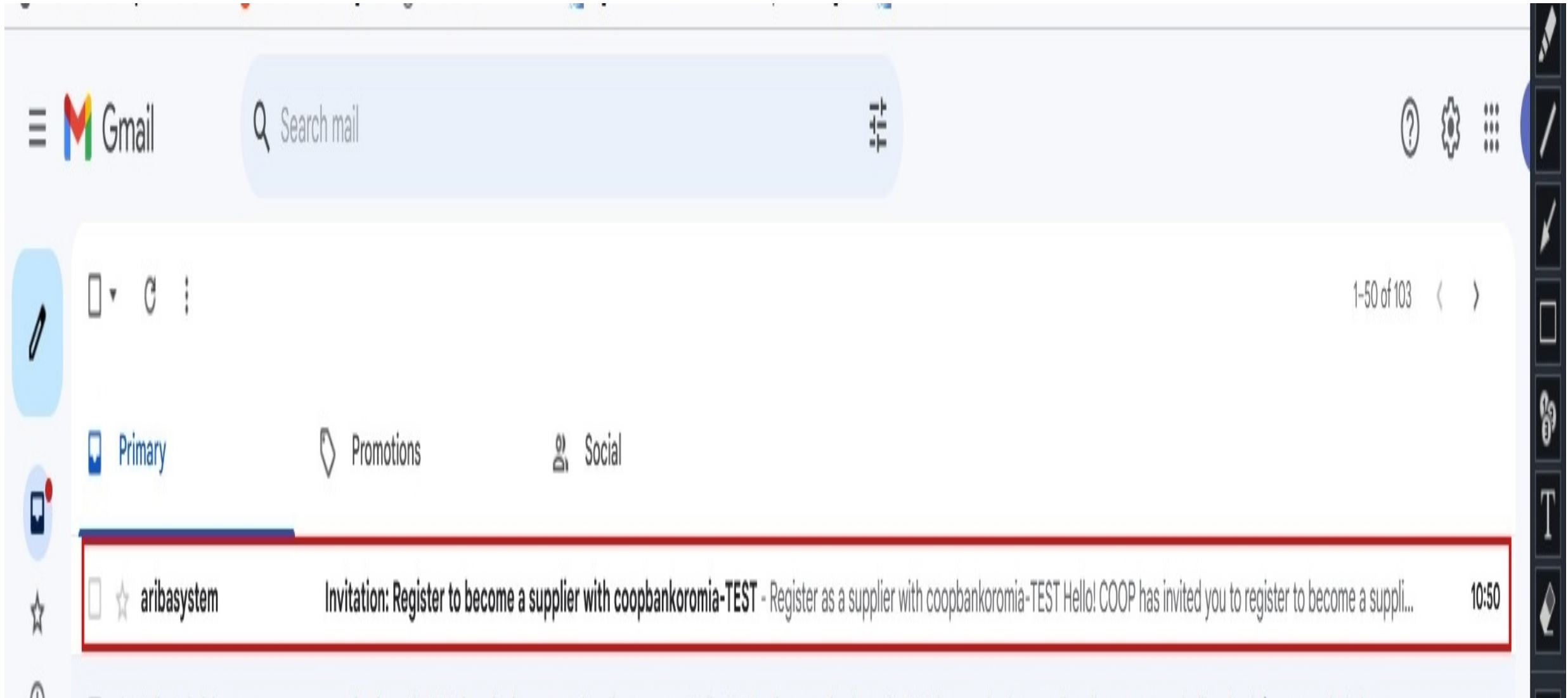
1.2 Contact name \*  
xxxxx

1.3 Contact Last Name \*  
xxxxxx

1.4 E-mail address \*  
xxxxxx@gmail.com

Submit Cancel

- Received email from Ariba in promotion interact, on email put on registration



- Opened sent email from Ariba and press button [click here](#)

The screenshot shows a Gmail interface with the following elements:

- Browser Address Bar:** <https://mail.google.com/mail/u/2/#inbox/FMfcgzQVxbqKWQqmgmBsTvJPmKlbtpdJ>
- Search Bar:** Search mail
- Left Sidebar:** Compose, Inbox (42), Starred, Snoozed, Sent, Drafts, More, Labels (+)
- Email Header:** Invitation: Register to become a supplier with coopbankoromia-TEST (Inbox x)
- Sender:** aribasystem <s4system-prod3+coopbankoromia-T.Doc1187186154@ansmtp.ariba.com> to me
- Image:** SAP Ariba logo
- Text:**

**Register as a supplier with coopbankoromia-TEST**

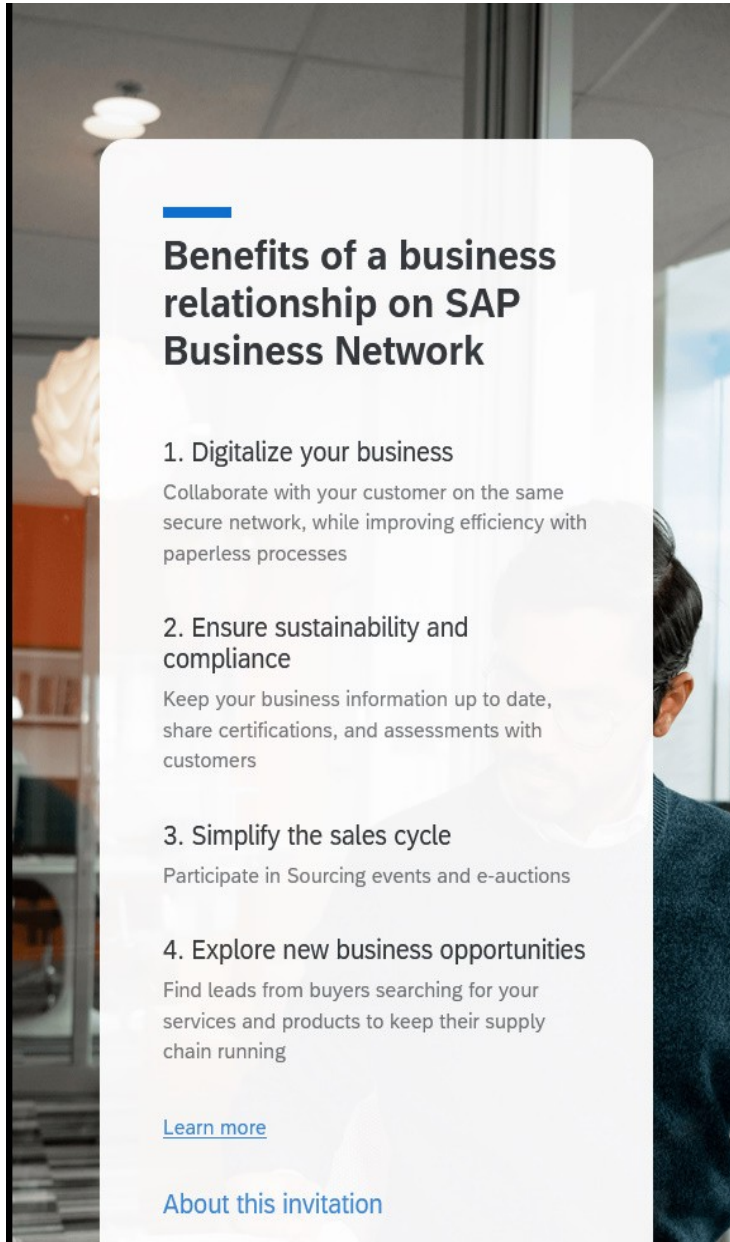
Hello!

COOP has invited you to register to become a supplier with coopbankoromia-TEST. Start by creating an account with Ariba Network. It's free.

coopbankoromia-TEST uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers. If HJK Trading already has an account with Ariba Network, sign in with your username and password.

[Click Here](#) to create account now

- Click on Create an account



### Benefits of a business relationship on SAP Business Network

- 1. Digitalize your business**  
Collaborate with your customer on the same secure network, while improving efficiency with paperless processes
- 2. Ensure sustainability and compliance**  
Keep your business information up to date, share certifications, and assessments with customers
- 3. Simplify the sales cycle**  
Participate in Sourcing events and e-auctions
- 4. Explore new business opportunities**  
Find leads from buyers searching for your services and products to keep their supply chain running

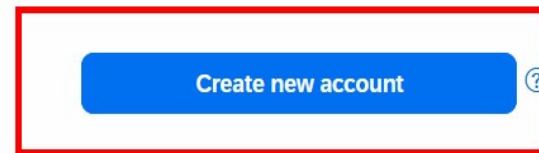
[Learn more](#)

[About this invitation](#)

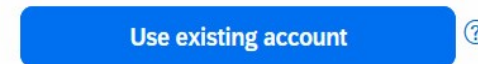
## Cooperative Bank of Oromia - TEST

Connect with Cooperative Bank of Oromia - TEST on SAP Business Network to collaborate.

Invited by [coopbankoromia-TEST](#)



or



Not sure whether your company already has an account?  
[Search for your company](#)

- Fill necessary information, tick use email as user name

3. Simplify the sales cycle  
Participate in Sourcing events and e-auctions

4. Explore new business opportunities  
Find leads from buyers searching for your services and products to keep their supply chain running

[Learn more](#)

Company (legal name)  
Bonsare PLC

1 Country/Region \*  
Ethiopia [ ETH ]

2 Address line 1 \*  
xxx

Address line 2

3 City \*  
xxx

State  
Addis Ababa [ ET-AA ]

Administrator account information ⓘ

First name \* Last name \*  
bonsare kuma

Email \*  
beshadadi2023@gmail.com

4  Use my email as my username

5 Password \* Repeat password \*  
..... ..

6  I have read and agree with the [Terms of Use](#).  
 I hereby agree that SAP Business Network will make parts of my Personal Data (as defined in the [Privacy Statement](#)) accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings.

Please see the [Privacy Statement](#) to learn how we process personal data.

Create account

- Back to Gmail inbox and click on **confirm your email**

The screenshot shows a Gmail inbox on a desktop browser. The address bar displays the URL: <https://mail.google.com/mail/u/3/#inbox/FMfcgzQXKWkqRdqmwmlRbdVKbrjdMCJG>. The Gmail interface includes a left sidebar with navigation options: Compose, Inbox (44), Starred, Snoozed, Sent, Drafts, and More. The main content area shows an email from Ariba Commerce Cloud with the subject "Action Required: Confirm your email". The email body contains the following text:

**SAP Business Network**

**Confirm your email**

Dear Amare,

Thank you for joining SAP Business Network. To finish signing up, you just need to confirm that we have the correct email.

[Confirm email](#)

Link expires: Monday, Dec 09, 2024, 05:40 AM PST

If the link expired, login to [proposals.seller.ariba.com](https://proposals.seller.ariba.com) and click "Resend". You will then receive another confirmation email.

If you are unable to access the page, copy the link below and paste it into your web browser:

[https://proposals.seller.ariba.com/Authentication/confirmEmail?email=Amare@...](#)

The "Confirm email" button is highlighted with a red rectangular box.



- Fill product category and Country, click submit

Almost done! We just need a little bit more information.

Please provide the information below and you will be discovered by more customers looking for companies like yours.

1 **Product and Service Categories**  
Enter Product and Service Categories   -or-   
Materials testing

2 **Ship-to or Service Locations**  
Enter Ship-to or Service Location   -or-   
Addis Ababa - Ethiopia

3   [Don't show this to me again](#)

- After create Ariba Account click on Supplier registration questioner to attach necessary documents

The screenshot shows the Ariba Spend Management interface. At the top, there is a navigation bar with the SAP logo, 'Ariba Proposals and Questionnaires', 'Standard Account', and a 'Get enterprise account' button. The user is logged in as 'COOPBANKOROMIA'. A message box on the left states 'There are no matched postings.' The main content area includes a welcome message, a 'Home' button, and several sections: 'Events' (No items), 'Registration Questionnaires' (Status: Open (1) with one item highlighted in red), 'Qualification Questionnaires' (No items), 'Questionnaires' (No items), and 'Certificates'.

Welcome to the **Ariba Spend Management** site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

**COOP** Bank of Oromia **Baankii Hojii Gamtaa Oromiyaa** የኮሚሽን ሰብረት ሥራ ባንክ

Home

### Events

Title	ID	End Time ↓	Event Type	Participated
No items				

### Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
<a href="#">Supplier registration questionnaire</a>	Doc1385282310	1/8/2025 3:13 PM	Invited

### Qualification Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
No items					

### Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
No items					

### Certificates

- Attach necessary documents and submit entire response

Console Doc110723327 Supplier registration questionnaire 29 days 23:53:25

Event Messages  
Event Details  
Response History  
Response Team

Event Contents

- All Content
- 1 General Supplier Data
- 2 Bank Information Data

All Content

Name ↑

1 General Supplier Data

1.1 Name of the Company (Fiscal Name) \* Supplier test 1

1.2 TIN (Tax Identification Number) \* Country/Region: (no value) ⓘ

1.3 TIN Certificate \* Attach a file ⓘ  
Show More

1.4 Address

Street: ⓘ House Number: ⓘ  
Zone/ Sub-city: ⓘ  
Avenue: ⓘ  
Local Region: ⓘ  
Postal Code: ⓘ City: \* ⓘ  
Country/Region: (no value) ⓘ State/Province/Region: \* (no value) ⓘ

1.5 Phone number \* +251xxxxxxxxx ⓘ

1.6 Contact person name \* Lamesha ⓘ

1.7 Contact person last Name \* Abera ⓘ

1.8 E-mail address \* beshars2023@gmail.com ⓘ

1.9 Legal entity \* Partnership ⓘ

1.10 Trade Licence \* Attach a file ⓘ

1.11 Power of attorney letter ( If there is a legally delegated running the business ) \* Attach a file ⓘ Optional

2 Bank Information Data Add Bank Information Data (0)

(\*) indicates a required field

Submit Entire Response Save draft Compose Message Excel Import

After Coop Bank check your Request then approve and become a supplier in ARIBA system

- After Coop Bank check your submission then approve and become a supplier in Cooperative Bank of Oromia supplier list of ARIBA system
- Please don't hesitate to question any clarification contact on [johnbasha7@gmail.com](mailto:johnbasha7@gmail.com)/[+251913908003](tel:+251913908003)